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Class. Changed To: TS S <u>U</u>	
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Date: <u>10-17-78</u>	By: <u>36</u>

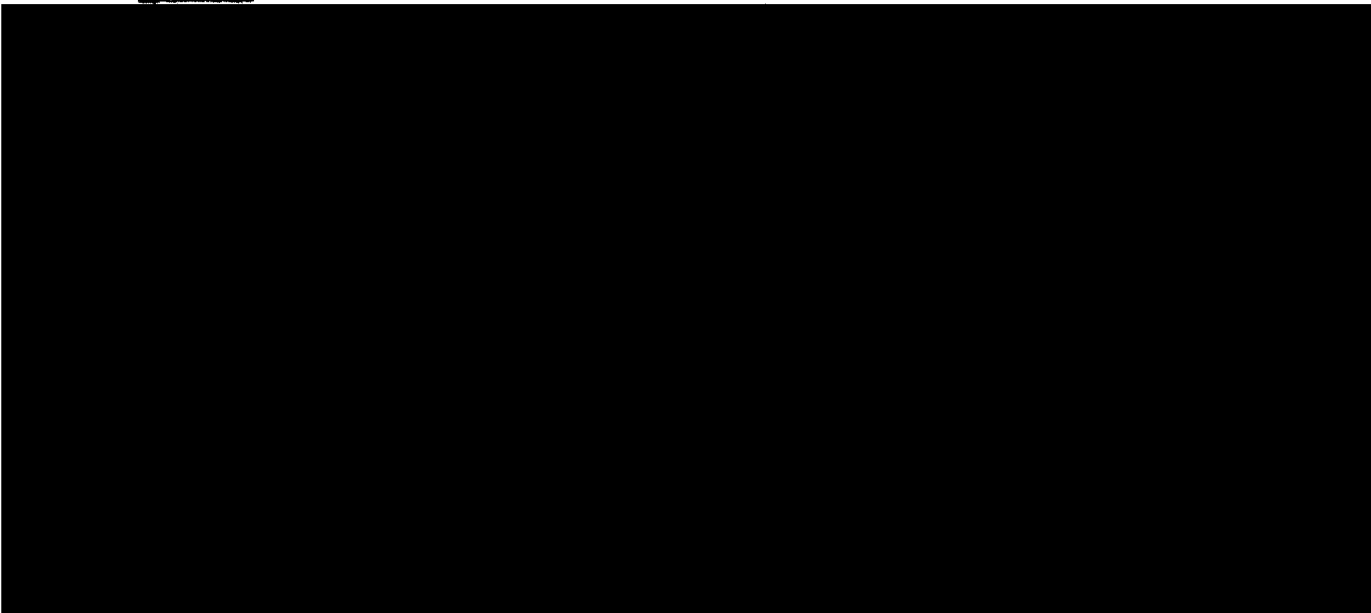
6 March 1953

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MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Weekly Activities Report for Week Ending 6 March 1953

1. General

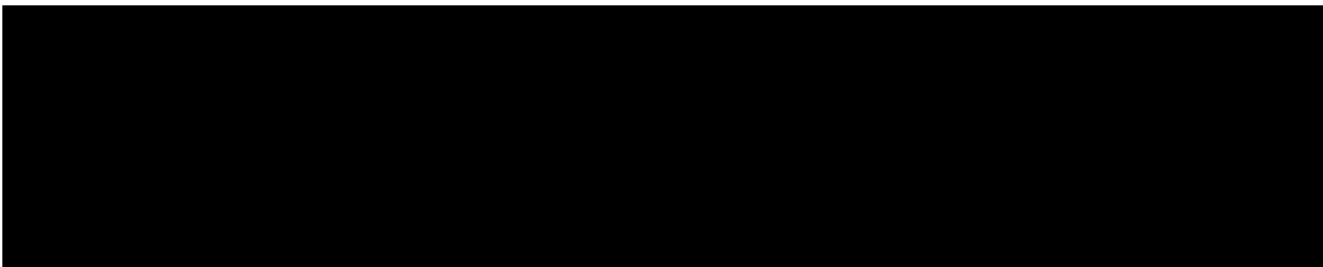


b. Supply Task Force in Far East - (continued item)

Informal information indicates that the Chief of this office may return to Washington on Monday, 9 March. The current situation regarding the Task Force will not be fully known until the Chief's return.

c. Special Supplies in [REDACTED] - (continued item)

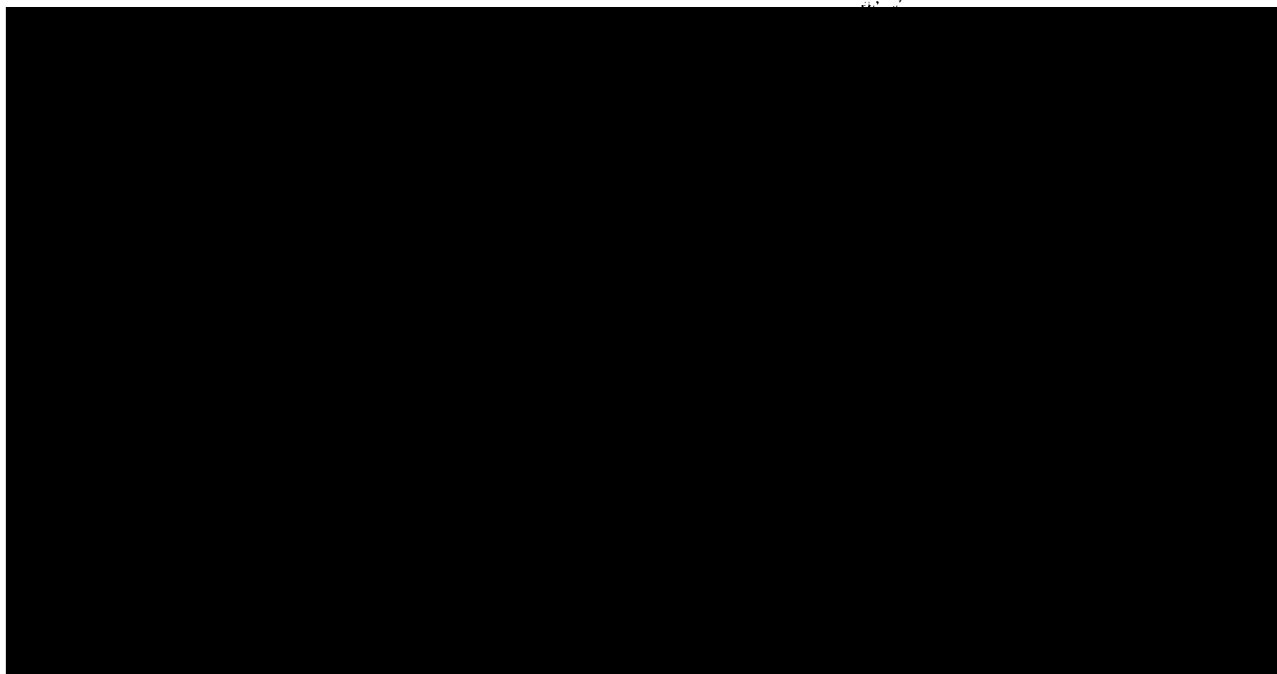
This problem is well in hand. The final air shipment of the belted material arrived at the site on 4 March. The other replacement material is scheduled for arrival by sea on 21 March.



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25X1A12a




25X1C4a

f. 1953 Final Requirements List (Shopping List) - (continued item)

This project is near the third phase, namely, inventory adjustment. The fourth and fifth phases remain before the list is ready for review and passing to Purchase Division for action. The fourth phase involves balancing the list against existing stocks, and the fifth phase concerns required adjustment for "long lead time" items. It is believed that this list will be in the hands of Purchase Division before the end of the month.

g. Surveys and Studies in Process - (new item)

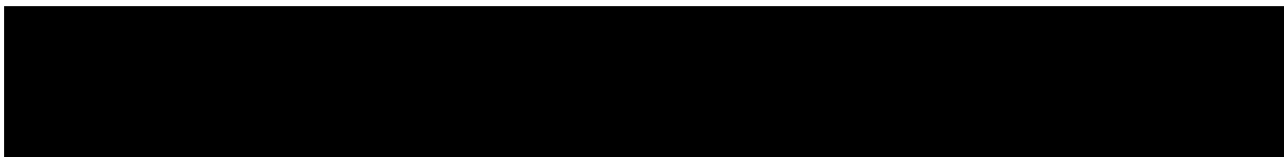
- (1) Persian Gulf area logistics resources
- (2) Far East physical logistics situation, with emphasis on 
- (3) Weapons standardization, with special attention to current Department of Defense policy toward the Chinese Nationalists

25X1A6a

2. Transportation Division - (new items)

a. Cable dispatch procedure is being worked out with DD/P-Adm. whereby we will prepare movement cables in accordance with simplified operating division procedures. Cables will be dispatched by operating divisions in accordance with regulations.

25X1C4a



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information

3. Supply Division - (new items)

a. Requisition processing time in all commodity groups has been reduced to one day.

b. Packing and crating backlog now appears to be stabilized.

c. A "requisition status" notification procedure is being established whereby the status of all outstanding requisitions received since 20 December 1952 will be passed to requisitioner. In the future all requisitioners will be notified of the status ^{fifteen} days after receipt of requisition.

d. The economy paper regarding conservation of office supplies and equipment has been forwarded to the DD/A.

4. Purchase Division

a. Covert Procurement - (continued item)

The staff study prepared for Project Review Committee on this subject has been forwarded to the DD/A for approval.

b. Inc. Contract - (continued item)

This contract is still being held awaiting opinion of General Counsel regarding "conflict of interests."

c. Company Contract - (continued item)

Verbal agreement was reached between the Acting Chief, Purchase Division, and the Company regarding the settlement of contract involving research on a miniature telegraphic device.

d. 15-foot Baseball Parachutes - (new item)

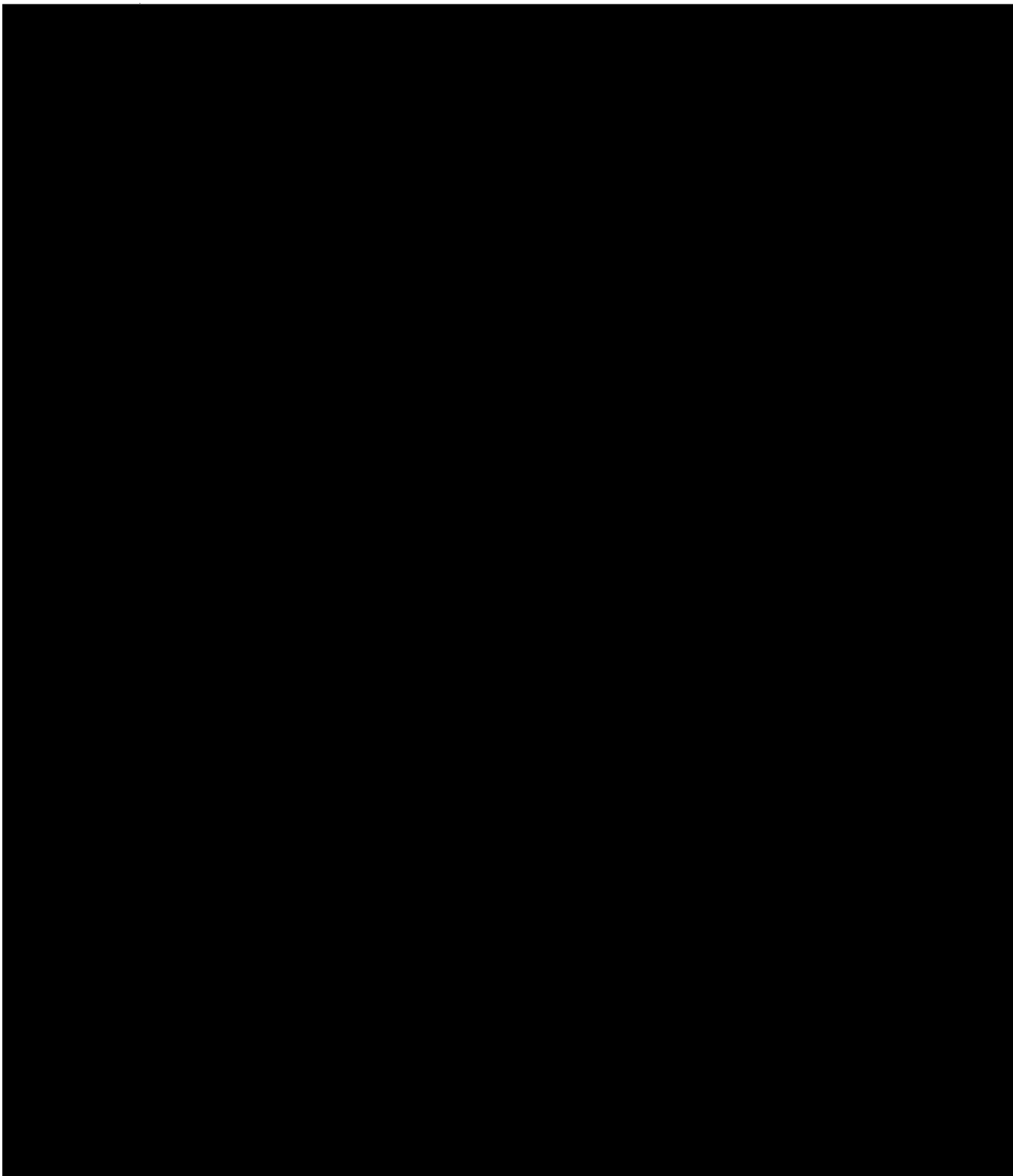
A serviceability test was run at Quantico on 27 February of a sampling of such chutes now stored in the Some of the chutes failed to open. This appeared to be a deficiency in the TOS design of the container. A corrective measure was worked out on the spot whereby the parachute opening can be facilitated by slitting one side of the container a certain distance. Further tests will be run before a corrective procedure is finally established. We now have approximately 4,000 of these chutes in storage at the depot, out of a total of approximately 6,000 under the contract.

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25X1A1a (h) Purchase Orders

5. Real Estate and Construction Division

a. Projects - (continued items)

25X1A2g (1) [REDACTED] - See paragraph 1-e. above.

25X1A2g (2) [REDACTED] - Disposal of surplus property now being arranged. One sub-contractor's extras claim being negotiated. Work remaining will be completed under three direct local contracts.

25X1A2g (3) [REDACTED] - Construction continuing satisfactorily.

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25X1C4e (4) [REDACTED] - Completion of plans and specifications scheduled for 15 March. Arrangements are being made for advertising and opening of bids in [REDACTED]

25X1A2g (5) [REDACTED] - Chief of this Division to arrive at site on 7 March for discussions and preliminary negotiations. 25X1A6a

25X1A2g ✓ (6) [REDACTED] - Plans and specifications forwarded to [REDACTED] with requests that estimates be obtained from local contractors.

b. Other Interesting Items

25X1A7b

(1) [REDACTED] construction inspection passed to station and local engineers. 25X1A6a

25X1A7b

✓ (2) Representative of this Division on [REDACTED] negotiating lease for 30 houses and BOQ for [REDACTED]

25X1A6a

(3) Alterations at [REDACTED] in process.

25X1A6a

(4) [REDACTED] warehouse progressing satisfactorily.

25X1A6a

✓ (5) Arrangements being made for 12,400 square feet of special storage space (SR) at [REDACTED] 25X1A9a

PSO/SS/JCB:cc (6 Mar. 1953)

Acting Chief of Procurement and Supply

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